



*Country Estate*



Tel 011 668 1600  
[www.glenburn.co.za](http://www.glenburn.co.za)

# 2012 / 2013 Conference Portfolio



SPA  
CONFERCING  
[WWW.CHICAMA.CO.ZA](http://WWW.CHICAMA.CO.ZA)



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## 2012 / 2013 Conference Tariffs

The scenic beauty of Glenburn Lodge makes it the ideal setting for conferences, product launches, think tanks and team building exercises. The conference centre can seat up to 600 delegates across nine conference rooms and an Executive Boardroom. From this, alternative breakaway rooms can be utilized in and around the conference centre. All rooms are equipped with standard equipment which includes white boards, flip charts and screens. Specialised equipment such as televisions, VCR's, data projectors and PA systems are available at an additional charge. Fax, photo copying and email/internet services are also available.

### DAY CONFERENCE PACKAGE

Sep 2012 - Aug 2013

** Full Day Conference (9 Hours)	Per person	R375
** Half Day Conference (5 Hours)	Per Person	R335

### 24-HOUR CONFERENCE

** Chalet	Single	R1265
	Double pp sharing	R995
** Hotel standard room	Single	R1390
	Double pp sharing	R1115
** Garden Suites/ Hotel suites	Single	R1900
	Double pp sharing	R1400

### PLEASE NOTE:

- ▶ All rates are per person per night and include 14% VAT.
- ▶ \*\* All rates are subject to change without notification.
- ▶ \*\* All rates are valid from September 2012 – August 2013.



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## Package breakdown

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### All conference packages include:

Standard equipment: Screen, one flip chart with one ream of paper and two pens, one whiteboard and two pens, note pads and complimentary Glenburn Lodge pen. Mints and mineral water are placed on the tables. All other specialised or additional equipment required, will be charged accordingly

### Half Day Conference Packages

Welcome refreshments: Early morning tea, coffee and rusks on arrival

Mid-morning refreshment break: Tea and coffee, served with sandwiches, fruit

Buffet Lunch: 12h30 – 14h00: Selection of starters, main course and desserts

### Full Day Conference Packages

Welcome refreshments: Early morning tea, coffee and rusks on arrival

Mid-morning refreshment break: Tea and coffee, served with sandwiches, fruit

Buffet Lunch: 12h30 – 14h00: Selection of starters, main course and desserts

Mid-afternoon refreshment break: Tea and coffee, served with home-made biscuits

### 24 Hour Conference Packages

Inclusive of full day conference, overnight accommodation, breakfast and lunch.

Welcome refreshments: Early morning tea, coffee and rusks on arrival

Mid-morning refreshment break: Tea and coffee, served with sandwiches, fruit

Buffet Lunch: 12h30 – 14h00: Selection of starters, main course and desserts

Mid-afternoon refreshment break: Tea and coffee, served with home-made biscuits

Buffet dinner: 19h00 – 21h00: Served in appointed dining room. Includes a wide variety of starters, main courses and desserts as well as tea and coffee.

### Overnight accommodation includes:

Chalet, hotel and/ suite accommodation available

Early morning wake-up call on request from reception

Breakfast the following day, served in appointed dining room

Full English or Continental breakfast

Selection of fruit juices

Fresh filter coffee and selection of teas.



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## Private Functions

### Resident Guests – Private Dinner Venue

- A menu selection of your choice – please ask for conference menu selection
- Full private bar
- Designated Manager, with supervisor & waiters
- Excludes décor and AV equipment

Should you wish to extend your Party after midnight, a R1, 000.00 per hour is required in order to keep the Bar & Venue open

#### MENU PRICES (INCLUDES VAT)

Menu	Price per person
Gala	R325.00
Deluxe	R355.00
Brunch	R295.00
Traditional braai menu	R285.00
Spit braai menu	R345.00
Chefs Menu plated	R385.00

#### VENUE HIRE (INCLUDES VAT)

Venue Hire	Total Pax	Valid until End December 2013
Glenkyle	110 - 250 guests	R 12 000.00
Glencove	60 - 110 guests	R 8 000.00
Pool Lapa	30 – 60 guests	R 2 700.00
River Lapa	30 - 80 guests	R 2 200.00
Wine Cellar	10 – 16 guests	R 1 600.00

#### Please note:

- Guests sleeping over will be charged the difference between the above menu price and the package meal price.
- All non resident guests will be charged according to the above menu prices.



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## Venue dimensions

Name	Seating Capacity				Floor Dimensions			Area m2	Power No of Sockets	Doors		Screens	
	U Shape	School room	Cinema	Banquet	Length m	Width m	Height m			H	W	H	W
Boardroom	16				10.0	5.4	4	54.4	6	2.06	1.47	2.4	2.1
Boma				60									
Conf Centre Deck					17	10		170	3				
Conf Centre Foyer					11	9.5	20	104.50	8	2.06	1.47		
Conservatory				120	12	12	3.2	144		2.06	1.47		
Gallery				50	8	7	3.2	50	8	2.06	1.47		
Glencove	30	80	120	120	17.4	19.4	4.0	164	10	2.06	1.47	2.0	2.0
Glenkyle	80	150		250				430					
Glenwillow	30	80	120	60	17.4	19.4	4.0	164	10	2.06	1.47	2.0	2.0
Greenwell's Glory	28	50	80		12.5	8	3.0	100	15	2.06	1.47	2.0	2.0
Laird' Inn					14	7.5	3.2	105		2.06	1.47		
Lapa	20	20	40	40	10.9	7		75	4			2.0	2.0
Mallard	28	50	80		12.5	8	3.6	100	15	2.06	1.47	2.0	2.0
Mallard 1	14	24	40		8	8	3.6	48	7	2.06	1.47	2.0	2.0
Mallard 2	14	21	40		8	8	3.6	48	8	2.06	1.47	2.0	1.8
Marabou	34	80	150		15	9	3.2	135	12	2.06	1.47	2.0	3.6
Marabou/Minnow	70	120	240		24.5	9	3.2	220	18	2.06	1.47	2.0	3.6
Minnow	24	30	60		9	9	3.2	81	6	2.06	1.47	1.9	2.0
Muddler	6				5	3.6	3.2	18	3	2.02	7.6	1.8	1.5
Patio				40	15	15	5.3	225		2.06	1.47		
Pheasants Tail	8				5.5	3.8	3.2	19.2	4	2.02	7.6	1.8	1.8
Royal Clansman	60	150	250	200	20	15	4.4	300	22	2.06	1.47	3.0	4.0
Royal Clansman 1	32	82	150		11	15	4.4	170	12	2.06	1.47	3.0	4.0



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Royal Clansman 2	30	56	100		18	8.5	4.4	130	10	2.06	1.47	2.0	2.0
Coachman	34	80	150		18	9	3.2	162	10	2.06	4.76	2.75	3.75
Coachman 1	24	30	60		6	9	3.2		4	2.06	1.47	2.04	3.04
Coachman 2	24	30	60		6	9	3.2		2	2.06	1.47	2.04	3.04
Coachman 3	24	30	60		6	9	3.2		4	2.06	1.47	2.04	3.04
William's Favourite	14	20	30		8.8	5	3.2	44	3	2.06	1.47	1.8	1.8

## General information

Glenburn Lodge is 30 minutes from both Johannesburg and Pretoria, in the Cradle of Humankind

### Accommodation

- 13 chalets (2 and 3 bedroom units)
- 48 hotel rooms (including 2 paraplegic and 2 family rooms)
- 3 Suites
- 18 Garden Suites
- 10 tents at Bush Willow Tented Camp (each accommodating six guests)

### Conference facilities

- 9 Conference rooms
- Breakaway rooms
- Executive Boardroom

### Function facilities

- Glenkyle (seating 250 guests)
- Glencove (seating 110 guests)
- Glenwillow at Bush Willow Tented camp (seating 40 guests)

### Restaurants

- The Conservatory
- The Gallery
- Laird's Inn (pub menu)
- Wine Cellar (seats up to 16 guests)



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## Chicama Spa

Let us take the stress out of your conference with our Chicama Spa Conference Day Package. Alternative options or arrangements are available on requests.

### Please note:

The above rates are per person, per night

Full payments will be required within 24hrs of the booking being.

Please enquire about more information with regards to the Tented Camp package rates inclusive of conferencing from our Conference Department.

## Teambuilding & Fun Events

This can take place at Glenburn Lodge by specialists listed below

Drumming	Low & High Ropes Course
Outdoor Adventure Programs	Quad Motorcycles
Inflatable Sports	Giant Foosball
Survivor Team Challenge	Archery
Abseiling	Hot Air Ballooning
Laser War Games	Laser Clay Pigeon Shooting
Dragon Boat Racing	Frog Derby
Birds of Prey Demonstrations	Walking on Coals (Fire walking)
Fly Fishing	

We suggest the following activity suppliers that are in close proximity to Glenburn Lodge.

Sterkfontein Caves	014 577 9000
Wonder Cave	011 957-0106
Maropeng Visitors Centre	014 577-9000
Horseback Riding	082 777 7174/072 392 2176
Game drives and feeding lion cubs in the Rhino & Lion Nature Reserve	011 9570349
Cave adventures at Wild Caves	011 956 6197



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### Teambuilding contact numbers

The Dream Team	011 805-4261
Affordable Adventures	011 465-9168
Hi- side (John Ingram)	011 803 9775
Serious Fun Factory	083 303 1434
Elephants in Main Street	0861 353353
Movers And Shakers	011 958-0306 / 082 920-6215
The Drum Café	082 901-0496/ 011 668 1600

### Recreational Facilities

Game Farm	Walking Trails
Horse Trails	River Trout Fishing (hotel guests only)
Universal Sports Field	Adventure Golf Course
Gymnasium	Rock Pool, complete with Grotto, Jacuzzi & Pool Bar
Beach Volleyball Court	Floodlit Tennis Court
Children's Playground	

### Contact Details

#### Physical address:

Glenburn Lodge, Kromdraai Road  
Zwartkops, Muldersdrift, 1747

Glenburn Lodge  
P O Box 492, Muldersdrift, 1747  
Gauteng, South Africa

**Tel:** (011) 668 1600  
**Fax:** (011) 668 1620  
**E-mail:** [conference@glenburn.co.za](mailto:conference@glenburn.co.za) / [conference2@glenburn.co.za](mailto:conference2@glenburn.co.za)

Website: [www.glenburn.co.za](http://www.glenburn.co.za)



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## Directions to Glenburn Lodge



1. ALL SUITE ON 14TH  
Tel: 011 750 7600  
FAX: 086 661 5866  
CNR OF FOURTEENTH AVENUE AND  
DAVIDSON STREET, FAIRLANDS  
[www.on14th.co.za](http://www.on14th.co.za)

2. THE FAIRWAY HOTEL & GOLF RESORT  
GPS co-ordinates: S 26° 06' 86" E 27° 58' 00"  
Tel: +27(0)11 478 8000  
Fax: +27 (0)11 431 2256  
SETPERK STREET, RANDPARK  
(RANDPARK GOLF COURSE), RANDBURG  
[www.thefairway.co.za](http://www.thefairway.co.za)

3. GLENBURN LODGE, CHICAMA SPA AND  
BUSH WILLOW TENTED CAMP  
GPS co-ordinates: 25° 59' 0.328" S 27° 50' 0.245" E  
Tel: 011-668 1600  
Fax: 011-668 1620/1630  
KROMDRAAI ROAD, SWARTKOPS,  
MULDRSDRIFT  
[www.glenburn.co.za](http://www.glenburn.co.za)

4. KLOOFZICHT LODGE & SPA  
GPS co-ordinates: S 25 59' 15.07 E 27 49' 8.14  
Tel: +27(0)11 317 0600  
Fax: +2711 317 0665  
KROMDRAAI ROAD, MULDRSDRIFT  
[www.kloofzicht.co.za](http://www.kloofzicht.co.za)



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